

Yellowstone State Park - Seasonal Opportunities (Blanchardville)

Job ID 13337 Location Blanchardville Agency Natural Resources Full/Part Time
Temporary

Introduction



We are dedicated to working with Wisconsinites while preserving and enhancing the natural resources of Wisconsin. In partnership with individuals and organizations, DNR staff manage fish, wildlife, forests, parks, air and water resources while promoting a healthy, sustainable environment and a full range of outdoor opportunities.

The Wisconsin DNR has multiple LTE (Limited Term Employee) – positions available at our Yellowstone State Park, in Blanchardville, WI.

- Facilities Repair Workers
- Visitor Services Associates

These positions are expected to begin in spring 2024, work through the summer, and end in the fall.

Longing to spend your summer in the great outdoors? Thinking about pursuing a natural resources career path? This opportunity is for you! Get outdoors, support our State Parks system, and gain valuable work experience with the WI DNR. Why wouldn't you want to work in a park anyway?! I mean, really, it's a park. This is awesome!!

Position Summary

Visitor Services Associate

Are responsible for greeting park visitors, selling vehicle admission stickers, registering campers, fielding questions about the park or property and recreation opportunities, along with a variety of other administrative and financial duties.

50% - Greet visitors, collect and account for fees and disseminate information.

Work at entrance stations, campgrounds or other visitor contact stations. Use electronic cash registers, electronic credit card verification equipment and computerized reservation and reporting systems.

25% - Provide answers to visitor questions concerning the specific park area, as well as explain the area's recreational opportunities, interpretive services, concessions and campground availability.

15% - Distribute brochures, maps and provide directions/routes of travel throughout the park; inform visitors of potential safety hazards.

10% - Issue admission receipts in accordance with established guidelines.

Facilities Repair Worker

This position performs a combination of general maintenance and repair work to various building types and equipment, including but not limited to park buildings, electrical, plumbing, power tools and vehicles.

50% - Perform facility improvement projects by repairing windows, doors, screens, and walls. Perform minor repairs to water, electrical and heating systems.

20% - Mow grass, pick up litter, clean public use areas and beaches. Haul garbage. Paint buildings, grills and picnic tables. Maintain restrooms, campfire rings and picnic grills. Remove trees and brush.

15% - Operate and maintain equipment such as lawn mowers, weed trimmers, power tools, sprayers, etc.

15% - Fill and grade park roads, patch blacktop and maintain culverts and shoulders.

Salary Information

These positions pay between \$14.00 - \$15.50 per hour and are in pay schedule and range 02-10 and 03-10.

Rates offered to selected applicants will depend on the experience of the candidate and the position being offered. Compensation will be set in accordance with the State Compensation Plan.

Job Details

These are Limited Term Employment (LTE) positions. LTE positions do not automatically lead to permanent state employment or enjoy the same benefits as permanent employees; however, these positions do offer valuable work experience and an opportunity to learn more about career opportunities with the Department of Natural Resources and the State of Wisconsin.

LTE employees are limited to working 1039 hours per position within a twelve-month period.

The Department of Natural Resources conducts criminal background checks on final applicants prior to a job offer. Please note that a criminal charge or conviction on your record will not necessarily disqualify you from state employment. In compliance with the Wisconsin Fair Employment Act, the DNR does not discriminate on the basis of arrest or conviction record.

Applicants must be legally authorized to work in the United States at the time of hire. The Department of Natural Resources does not sponsor work visas at the time of hire or anytime during employment. All persons hired will be required to verify identity and eligibility to work in the United States and complete the required Employment Eligibility [I-9](#) form upon hire.

The DNR is an equal opportunity employer that promotes and values diversity. We do not discriminate on the basis of race, ethnicity, religion, national origin, gender, gender identity, sexual orientation, age, marital status, veteran status, or disability.

Qualifications

Required Qualifications for Visitor Services Associates:

- Ability to communicate effectively with co-workers and the public
- Customer service and cash handling experience
- Knowledge and experience working with computers
- Ability to work independently, be self-motivated and punctual
- Ability to work a modified schedule; nights, weekends, holidays, etc.

Fleet Requirements for Facilities Repair Workers:

In addition to the required qualifications below, Facilities Repair Workers must be eligible to drive a state vehicle and meet the following criteria:

- Have a valid driver's license
- Be at least 18 years of age
- Have a minimum of two years of licensed driving experience
- Have not had three (3) or more moving violations and/or at-fault accidents in the past two (2) years
- Have no OWI/DUI violations within the past year

Required Qualifications for Facilities Repair Workers:- Knowledge, skills and experience with general maintenance operations- Building and/or facility repair or maintenance experience

- Ability to work independently, be self-motivated and punctual
- Ability to work a modified schedule; nights, weekends, holidays, etc.

How To Apply

Click the "Apply for Job" button and follow the directions. You will be required to either enter information about your work experience, or upload a resume. You will also be allowed to upload a letter of qualifications describing how you meet the qualifications for the available positions, if you wish to include one in your application. You will be able to save your application as many times as needed and make edits up until the point you submit your application. **Once you submit your application, you will not be able to make any updates to the application or any materials submitted.**

Please note that the Wisc.Jobs system will time you out after 30 minutes of activity, so be sure to save your work often to avoid having to re-start the application process.

For any position-related questions, please feel free to contact Michael.Degenhardt@wisconsin.gov .

Your resume and/or work experience are very important parts of your application and are used during our evaluation process to determine your qualifications as they relate to the job. For instructions on developing your resume and what should be included in these materials, click [here](#).

Deadline to Apply

Applications must be received by 11:59pm, Central Time, on March 11th, 2024 in order to be considered.